



Delegated Decisions Made by Officers

Regulation 7 of the Openness of Local Government Bodies Regulations 2014 requires a written record to be produced as soon as reasonably practicable after an Officer has made a decision under delegation.

This means that in order to comply with these new requirements, Officers discharging delegated powers which a) grant a permission or licence; b) affect the rights of an individual or c) award a contract or incur expenditure which in either case materially affects the Council's financial position, must complete the form below - and send it to democraticservices@southbucks.gov.uk - for publication on the Council website in accordance with the Regulations.

1. **Name and role of officer:** Andrew Ashcroft Interim Head of Planning and Economic Development

2. **Date of decision:** 17 May 2018

3. **Summary of the decision:** *Please provide details of what has been agreed - Decision taken to designate the Burnham Neighbourhood Area as applied for by Burnham Parish Council in their application letter dated 15th March 2018.*

4. **Reasons for the decision:** *Please detail how the decision was arrived at. If a valid neighbourhood area application has been submitted by a parish council to cover their entire parish council area the Local planning Authority has to designate the area applied for. This has been the case here*

5. **When making the decision did the officer take into account information from another report?** Yes No If yes please attach, as this must be made available on the website as background papers. Please note this does not apply to exempt information

6. **Details of any alternative options considered and rejected by the officer when making the decision:** *Please detail other alternative options that were considered (even if rejected) - Due to the Neighbourhood planning regulations there are no alternative actions if a valid neighbourhood area application is submitted by a parish council for its entire area it has to be designated by the Council*

7. (a) **Details of any conflict of interests declared by any Member who was consulted regarding the decision:**

Were any interests declared by the Member(s)? None

If yes, who?

Type of interest (1):

Nature of interest (1):

Type of interest (2):

Nature of interest (2):

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- (b) **Note of dispensation:** *A note of dispensation may be granted by the Head of Paid Service in relation to Members' conflicts of interest. Please provide details below.*

Does this notice contain any exempt information? Yes (if yes, select reasons below) No

- 1. Identifies individuals (names, addresses, contact information etc.)
- 2. Likely to reveal the identity of an individual
- 3. Financial or business affairs of any person or organisation
- 4. Consultations or negotiations in connection with any labour relations
- 5. Legal professional privilege that could be used in legal proceedings
- 6. Any enactment (prosecution) to a person or organisation
- 7. Any action taken to do with prevention/investigation/prosecution of crime

Date Notice Published: 17 May 2018

Classification: OFFICIAL